

Office of the Information and Privacy Commissioner of Alberta
 Leanne Salel, Director- Case Resolution
 Expenses Processed Dec 1, 2025 - Jan 31, 2026

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Per diems ³ meal rates	Other ⁴	Total
Dec 15 to 16	Edmonton, AB	To perform Team performance review	\$ 110.90	\$ 176.12	\$ 7.00	\$ 87.62	\$ 34.42	\$ 416.06
Total			\$ 110.90	\$ 176.12	\$ 7.00	\$ 87.62	\$ 34.42	\$ 416.06

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

²Government of Alberta approved daily incidental rates are claimed.

³Government of Alberta approved per diem meal rates are claimed.

⁴"Other" includes taxis, parking, long distance, and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				\$ 416.06



T73FSQ

Passenger:
Leanne Salel

Travel Date / Time
Mon 15 Dec, 2025 08:00

From

**CALGARY DOWNTOWN TICKET
OFFICE 606 5 AVE SW**

To

**EDMONTON DOWNTOWN TICKET
OFFICE - 10014 104 ST**

Arrival date/time: : Mon 15 Dec, 2025 11:45

Journey Calgary Downtown Ticket Office 606 5 Ave SW / Edmonton Downtown Ticket Office - 10014 104 St

CT0000 - STANDARD - ROUND TRIP

GST Exempt

Fare:	\$	79.50	CAD
Fees:	\$	3.60	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	0.18	CAD
Total:	\$	83.28	CAD
Payments	creditCard		

**Section: Double 8C
Row: 8 Seat: C**

\$83.10

SSR Codes: BAGS-2

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket. For trips that commenced and had to be turned around or could not be completed due to road closures that are out of our control, a voucher or penalty-free rebooking will be offered.

IDENTIFICATION: We require all passengers 16 and over to travel with government-issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

CHECK-IN: Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure.

PAYMENT TERMS: DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip. GST# BN139981476

LUGGAGE ALLOWANCE:

LUGGAGE ALLOWANCE RED ARROW: One (1) carry-on bag and two (2) checked bags free of charge. Additional regular-sized bags incur a charge of 19.99 (incl GST) per item. Up to a maximum of 3 additional pieces (6 bags total, inclusive of carry-on)

LUGGAGE ALLOWANCE EBUS| BC BUS NORTH| : One (1) carry-on bag and one (1) checked bags free of charge. Additional regular-sized bags incur a charge of 19.99 (incl GST) per item. Up to a maximum of 4 additional pieces (6 bags total, inclusive of carry-on)

Carry-on Baggage includes Purses, laptop bags, Backpacks We reserve the right to perform carry-on baggage checks at any time.

OVER-SIZED LUGGAGE: incurs a cost of 31.50 (incl GST) per piece regardless of the amount of regular luggage. Over-sized items is any item heavier than 60 lbs with dimensions larger than 77 cm high and 52.5 cm wide

SPORTING EQUIPMENT: Skis, snowboards, Bicycles, Scooters (not including mobility scooters) etc. Incur a cost of 31.50 (incl GST) per piece. All sporting equipment must be properly boxed or wrapped (ie. skis and snowboards in zippered bags, bicycles/ scooters boxed or wrapped in cloth material)

LIABILITY: We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of the stated maximum liability.

We reserve the right to perform carry-on baggage checks at any time. For the full policy, please contact your carrier for details: Red Arrow www.redarrow.ca || Ebus www.myebus.ca || Thompson Valley Charters <https://tvcbus.ca/>

CHANGE AND CANCELLATION POLICY: If you wish to change time, change the date, or cancel for a full refund – you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee. || Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee. || If you would like to request a change for a lower-priced ticket, we will not reimburse the price difference.

|| Tickets are non-transferable. || If you wish to change or cancel your booking, please contact a Customer Service Representative by phone: Red Arrow: 1-800-232-1958 || Ebus and Partners: 1-877-769-3287

NO SHOWS: Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare.

ZERO TOLERANCE DRUG AND ALCOHOL POLICY: For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service

UNACCOMPANIED MINORS: Please note that passengers MUST be 16 years of age or older to travel on their own. They must be accompanied by a parent or guardian 16 years of age or above.

For security purposes, please be aware that cameras are in use on all our vehicles, and recordings are being made

Ebus

Q6G73D

Passenger
Leanne Salel

Travel Date / Time
Tue 16 Dec, 2025 18:30

From
**EDMONTON DOWNTOWN TICKET
OFFICE - 10014 104 ST**
To
**CALGARY DOWNTOWN TICKET
OFFICE 606 5 AVE SW**

Arrival date/time: : Tue 16 Dec, 2025 22:30

Journey: Edmonton Downtown Ticket Office - 10014 104 St / Calgary Downtown Ticket Office 606 5 Ave SW

CT0000 - STANDARD - ROUND TRIP

GST Exempt

Fare: \$ 24.20 CAD
Fees: \$ 3.60 CAD
Other fees: \$ 0.00 CAD
Taxes: \$ 1.39 CAD
Total: \$ 29.19 CAD

**Section: Basic Left
Row: 8 Seat: 82**

Payments: creditCard
SSR Codes: BAGS-2

\$ 27.80

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket. For trips that commenced and had to be turned around or could not be completed due to road closures that are out of our control, a voucher or penalty-free rebooking will be offered.

IDENTIFICATION: We require all passengers 16 and over to travel with government-issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

CHECK-IN Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure

PAYMENT TERMS: DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip GST# BN139981476

LUGGAGE ALLOWANCE

LUGGAGE ALLOWANCE RED ARROW: One (1) carry-on bag and two (2) checked bags free of charge. Additional regular-sized bags incur a charge of 19.99 (incl GST) per item. Up to a maximum of 3 additional pieces (6 bags total, inclusive of carry-on)

LUGGAGE ALLOWANCE EBUS| BC BUS NORTH| : One (1) carry-on bag and one (1) checked bags free of charge. Additional regular-sized bags incur a charge of 19.99 (incl GST) per item. Up to a maximum of 4 additional pieces (6 bags total, inclusive of carry-on)

Carry-on Baggage includes Purses, laptop bags, Backpacks We reserve the right to perform carry-on baggage checks at any time

OVER- SIZED LUGGAGE: incurs a cost of 31.50 (incl GST) per piece regardless of the amount of regular luggage. Over-sized items is any item heavier than 60 lbs with dimensions larger than 77 cm high and 52.5 cm wide

SPORTING EQUIPMENT Skis, snowboards, Bicycles, Scooters (not including mobility scooters) etc. Incur a cost of 31.50 (incl GST) per piece. All sporting equipment must be properly boxed or wrapped (ie. skis and snowboards in zippered bags, bicycles/ scooters boxed or wrapped in cloth material)

LIABILITY We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of the stated maximum liability

We reserve the right to perform carry-on baggage checks at any time. For the full policy, please contact your carrier for details: Red Arrow www.redarrow.ca || Ebus www.myebus.ca || Thompson Valley Charters <https://tvcbus.ca/>

CHANGE AND CANCELLATION POLICY: If you wish to change time, change the date, or cancel for a full refund you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee. || Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee. || If you would like to request a change for a lower-priced ticket, we will not reimburse the price difference. || Tickets are non-transferable. || If you wish to change or cancel your booking, please contact a Customer Service Representative by phone. Red Arrow 1-800-232-1958 || Ebus and Partners: 1-877-769-3287

NO SHOWS: Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare.

ZERO TOLERANCE DRUG AND ALCOHOL POLICY For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service

UNACCOMPANIED MINORS: Please note that passengers MUST be 16 years of age or older to travel on their own. They must be accompanied by a parent or guardian 16 years of age or above.

For security purposes, please be aware that cameras are in use on all our vehicles, and recordings are being made.

2

Audrey Palmer

From: leanne Salel
Sent: December 31, 2025 3:07 PM
To: Leanne Salel
Subject: [External] Fwd: Your Tuesday evening trip with Uber

----- Forwarded message -----
From: **Uber Receipts** <noreply@uber.com>
Date: Tue, Dec 16, 2025, 11:01 p.m.
Subject: Your Tuesday evening trip with Uber
To: ·



Dec 16, 2025
10:13 p.m.



Thanks for tipping, Leanne



We hope you enjoyed your ride this evening.

Total

\$35.91

Trip fare

\$34.42 without GST.

\$27.34

Booking Fee

\$1.95

GST

\$1.49

6.5%



Miss Leanne Salel

INFORMATION INVOICE

Canada

Room No. : 1114
 Arrival : 12-15-25
 Departure : 12-16-25
 Page No. : 1 of 2
 Folio No. :
 Conf. No. : 590842570
 Cashier No. : 1094
 Custom Ref. :

Company Name :
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
12-15-25	Package Revenue	164.00	
12-15-25	Destination Marketing Fee	5.94	
12-15-25	Room GST	7.72 - GST	
12-15-25	Tourism Levy	6.18	
12-16-25	Visa XXXXXXXXXXXX XX		183.84
\$176.12			
		Total Charges	183.84
		Total Credits	183.84
		Balance	0.00

Merchant ID		Credit Card #	XXXXXXXXXX
Transaction ID	48824259	Credit Card Expiry	XX/XX
Approval Code	052211	Capture Method	Swiped
Approval Amount	183.84	Transaction Amount	183.84

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
 Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
 Email: info@matrixedmonton.com
 www.matrixedmonton.com