



### Want an OIPC speaker at your next event?

Please complete this form and submit it by email to [speakers@oipc.ab.ca](mailto:speakers@oipc.ab.ca)

We recommend you submit your request at least **three months** prior to the event, to allow enough time for our Office to review and respond to your request.

The OIPC has limited resources to meet our obligations under Alberta's access and privacy legislation. As such, the Office has adopted a strategic approach to our participation in seminars, workshops, conferences, and other educational opportunities. Factors in our decision making include the size of the audience and the topic to be addressed. Preference will be given to events that help us meet our engagement mandate.

An OIPC representative will follow-up with the contact person noted on this form.

#### Details of the request

##### Contact person

Name:  Title:   
Phone:  Email:   
Organization:

##### Event details

Type of event:  Number of participants:   
Topic or area of interest:   
Date and time of event:  Time allotted for the speaker:   
Location (city/facility):   
Travel expenses paid:   
Possibility of virtual:   
Audience demographics:

##### Additional information

#### Office use only

Approved:

Assigned to