

Office of the Information and Privacy Commissioner of Alberta
 Leanne Salel, Director- Case Resolution
 Expenses Processed April 1, 2024 - May 31, 2024

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (without receipts)	Other ³	Total
April 18 to 20	Edmonton, AB	Presented to Edmonton Public Schools District	\$ 184.55	\$ 179.99	\$ 7.00	\$ 25.71		
Total			\$ 184.55	\$ 179.99	\$ 7.00	\$ 25.71	\$ -	\$ 397.25

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

²Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

³"Other" includes taxis, parking, long distance, and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				\$ 397.25

MATRIX HOTEL

Miss Leanne Salel

INFORMATION INVOICE

Calgary AB
Canada

Room No. : 1511
 Arrival : 04-18-24
 Departure : 04-20-24
 Page No. : 1 of 2
 Folio No. :
 Conf. No. : 347701890
 Cashier No. : 1117
 Custom Ref. :

Company Name : Government of Alberta
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
04-18-24	Package Revenue	169.00	
04-18-24	Destination Marketing Fee	4.63	
04-18-24	Room GST	7.95	
04-18-24	Tourism Levy	6.36	
04-19-24	[REDACTED]	1	
04-19-24	[REDACTED]		
04-19-24	[REDACTED]		
04-19-24	[REDACTED]		
04-20-24	Room# 1511 : CHECK# 934		
04-20-24	Visa XXXXXXXXXXXX		380.88

\$179.99

\$795.00

\$187.94

Total Charges	[REDACTED]	187.94 LS
Total Credits	[REDACTED]	[REDACTED]
Balance		0.00

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
 Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
 Email: info@matrixedmonton.com
 www.matrixedmonton.com



QF62ZS

Passenger
Leanne Salel

Travel Date / Time
Sat Apr 20 / 2024 08:00

From
EDMONTON - 10014 104 ST
To
**CALGARY DOWNTOWN TICKET
OFFICE (606 - 5 AVE SW)**

Arrival date/time: : Sat Apr 20, 2024 12:00
Journey: Edmonton - 10014 104 St / Calgary Downtown Ticket Office (606 - 5 Ave SW)

CT9922 - STANDARD - ROUND TRIP

GOA Info Privacy Calgary

Fare:	\$	78.50	CAD
Fees:	\$	16.10	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	4.74	CAD
Total:	\$	99.34	CAD
Payments:	creditCard		

SSR Codes: BAGS-1

Section: Single 4A
Row: 4 Seat: A

CASH PAYMENT: PLEASE BE ADVISED THAT EFFECTIVE 1-JANUARY, 2024, CASH PAYMENTS WILL NO LONGER BE ACCEPTED.

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus/PWT or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket.

IDENTIFICATION: We require all passengers 18 and over to travel with Government Issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

CHECK-IN: Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure.

PAYMENT TERMS: DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip. GST# BN139981476

LUGGAGE ALLOWANCE: Please note that the luggage allowance per person included in your fare is 3 pieces including one carry-on bag and luggage stowed underneath the coach. Carry-on items include purses, backpacks, and laptop bags. Additional luggage is \$15 per piece up to a maximum of 6 pieces total. We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of stated maximum liability. For the full policy, please your carrier for details: Red Arrow www.redarrow.ca || Ebus www.myebus.ca || Thompson Valley Charters <https://tvcbus.ca/>

CHANGE AND CANCELLATION POLICY: If you wish to change time, change the date, or cancel for a full refund – you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee of \$25.00. || Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee of \$15.75. || If you would like to request a change for a lower-priced ticket, we will not reimburse the price difference. || If you wish to change or cancel your booking, please contact a Passenger Experience Representative by phone: Red Arrow: 1-800-232-1958 || Ebus and Partners: 1-877-769-3287

NO SHOWS: Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare. We reserve the right to perform carry-on baggage checks at any time.

ZERO TOLERANCE DRUG AND ALCOHOL POLICY: For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service.

Thank you for traveling with us. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

Standard

Red Arrow/Ebus/PWT

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\$194.60

\$ 4.74

\$199.34

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GLWLBG

Passenger
Leanne Salel

Travel Date / Time
Thu Apr 18, 2024 14:00

From
**CALGARY DOWNTOWN TICKET
OFFICE (606 - 5 AVE SW)**

To
EDMONTON - 10014 104 ST

Arrival date/time: : Thu Apr 18, 2024 18:15

Journey: Calgary Downtown Ticket Office (606 - 5 Ave SW) / Edmonton - 10014 104 St

CT9922 - STANDARD - ROUND TRIP

GOA Info Privacy Calgary

Fare:	\$	78.50	CAD
Fees:	\$	11.45	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	4.50	CAD
Total:	\$	94.45	CAD
Payments:		creditCard	

**Section: Single 4A
Row: 4 Seat: A**

SSR Codes: BAGS-1

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Standard

Red Arrow/Ebus/PWT

\$89.95
 4.50

 94.45