

Office of the Information and Privacy Commissioner of Alberta
 Leanne Salel, Director- Mediation & Investigation
 Expenses Processed August 1, 2023 - September 30, 2023

Travel Expenses

Date Expenses Incurred	Destination	Description/Rationale	Transportation ¹	Accommodation	Per Diems ² (no receipts)	Meals (without receipts)	Other ³	Total
Sept 18 - 23	Edmonton	Meeting in the Edmonton OIPC office	\$ 177.00	\$ 170.32		\$ 61.62		\$ 408.94
Total			\$ 177.00	\$ 170.32	\$ -	\$ 61.62	\$ -	\$ 408.94

¹Transportation includes: airfare, mileage, rental vehicle, Red Arrow

²Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

³"Other" includes taxis, parking, long distance, and other sundry travel costs supported by receipts.

Hospitality/Working Session Expenses

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
Total		\$ -	\$ -	\$ -
Total Expenses				\$ 408.94



HH3NVZ

Passenger
Leanne Salel

Travel Date / Time
Mon Sep 18, 2023 08:20

From
CALGARY - 304 35 AVE NE
To
EDMONTON - 10014 104 ST

RED ARROW AB

Arrival date/time: : Mon Sep 18, 2023 11:45
Journey: Calgary - 304 35 Ave NE / Edmonton - 10014 104 St
ADULT - STANDARD - ROUND TRIP



HH3NVZ-MVLFQWL5
Issued: Tue Sep 12, 2023 14:57

Ages 18

Fare: \$ 77.18 CAD
Fees: \$ 11.32 CAD
Other fees: \$ 0.00 CAD
Taxes: \$ 4.43 CAD
Total: \$ 92.93 CAD
Payments: Pay On Account
SSR Codes: BAGS-2

Section: Single 3A
Row: 3 Seat: A

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus/PWT or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket.

IDENTIFICATION: We require all passengers 18 and over to travel with Government Issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

CHECK-IN: Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure.

PAYMENT TERMS: DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip. GST# BN139981476

LUGGAGE ALLOWANCE: Please note that the luggage allowance per person included in your fare is 3 pieces including one carry-on bag and luggage stowed underneath the coach. Carry-on items include purses, backpacks, and laptop bags. Additional luggage is \$15 per piece up to a maximum of 6 pieces total. We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of stated maximum liability. For the full policy, please your carrier for details:
Red Arrow www.redarrow.ca
Ebus www.myebus.ca
Thompson Valley Charters <https://tvcbus.ca/>

CHANGE AND CANCELLATION POLICY: If you wish to change time, change the date, or cancel for a full refund – you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee of \$25.00.

Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee of \$15.75.

If you would like to request a change for a lower-priced ticket, we will not reimburse the price difference.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative by phone:

Red Arrow: 1-800-232-1958
Ebus and Partners: 1-877-769-3287

NO SHOWS: Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare.

We reserve the right to perform carry-on baggage checks at any time.

ZERO TOLERANCE DRUG AND ALCOHOL POLICY: For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service.

Thank you for traveling with us. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

Standard

Red Arrow/Ebus/PWT

Pd by office

*77.18
11.32

88.50*



Z4P5GE

Passenger
Leanne Salel

Travel Date / Time
Tue Sep 19, 2023 16:30

From
EDMONTON - 10014 104 ST
To
CALGARY - 304 35 AVE NE

RED ARROW AB

Arrival date/time: : Tue Sep 19, 2023 19:35

Journey: Edmonton - 10014 104 St / Calgary - 304 35 Ave NE

ADULT - STANDARD - ROUND TRIP

Ages 18

Fare:	\$	77.18	CAD
Fees:	\$	11.32	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	4.43	CAD
Total:	\$	92.93	CAD
Payments:	Pay On Account		
SSR Codes:	BAGS-2		

Section: Single 4A
Row: 4 Seat: A



Z4P5GE-MVLFWL5
Issued: Tue Sep 12, 2023 14:57

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Standard

Red Arrow/Ebus/PWT

77.18
 11.32

 88.50

Pd by Ebus

From: Leanne Salel <LSalel@oipc.ab.ca>
 Sent: October 4, 2023 3:07 PM
 To: Leanne Salel <LSalel@oipc.ab.ca>
 Subject: Matrix receipt

Sent from my iPhone

31-0-0957

MATRIX

INFORMATION INVOICE

Room No. 1406
 Arrival 09-18-23
 Departure 09-18-23
 Page No. 1 of 1
 Folio No.
 Conf No. 312700066
 Cashier No. 1089
 Custom Ref.

Company Name Government of Alberta
 Group Name
 Guest Name

Category AB
 Cards

Date	Description	Charge	Credit
09-18-23	Room Revenue	190.00	
09-18-23	Deduction Marketing Fee	4.77	
09-18-23	Room GST	8.19	
09-18-23	Tourism Levy	6.55	
09-18-23	Vat		178.51
Total Charges		178.51	
Total Credits			178.51
Balance			0.00

\$ 170.32

REVIEWED
 OCT 19 2023

I agree that I am personally liable for payment of this account, and I also agree, jointly or separately, to indemnify and hold the hotel harmless from and against all claims, damages, losses and expenses, including reasonable attorneys' fees, that may be asserted against the hotel or its employees, agents, contractors, or subcontractors, arising out of or in connection with my stay at the hotel, whether or not such claims, damages, losses and expenses are caused in whole or in part by the negligence of the hotel, its employees, agents, contractors, or subcontractors.

Matrix Hotel | 100 Ave NW | Edmonton, AB T5J 3N6
 Reservations: (866) 465-8150 | Telephone: (780) 428-3261 | Fax: (780) 428-2822
 Email: info@matrixhotels.com
 www.matrixhotels.com