

Office of the Information and Privacy Commissioner of Alberta  
 Cara-Lynn Steimack, Assistant Commissioner- Operations and Compliance  
 Expenses Processed February 1, 2023 - March 31, 2023

**Travel Expenses**

Date Expenses Incurred	Destination	Description/Rationale	Transportation <sup>1</sup>	Accommodation	Per Diems <sup>2</sup> (no receipts)	Meals (without receipts)	Other <sup>3</sup>	Total
Feb 20 to 27	Vancouver, BC	Attended Reboot Conference - Privacy and Security	\$ 560.55	\$ 755.10	\$ 21.00	\$ 96.62	\$ 94.59	\$ 967.31
Feb 27 to 28	Victoria, BC	Meeting with BC OIPC regarding process research	188.58	245.53	7.00	39.57	111.22	403.32
Mar 27 to 28	Edmonton, AB	Meeting in Edmonton with the MI team and the Commissioner	169.06	172.57	7.00	30.81		379.44
<b>Total</b>			<b>\$ 918.19</b>	<b>\$ 1,173.20</b>	<b>\$ 35.00</b>	<b>\$ 167.00</b>	<b>\$ 206.81</b>	<b>\$ 2,499.20</b>

<sup>1</sup>Transportation includes: airfare, mileage, rental vehicle, Red Arrow

<sup>2</sup>Where receipts are not provided, Government of Alberta approved per diem meal rates and daily incidental rates are claimed.

<sup>3</sup>'Other' includes taxis, parking, telephone long distance, gas and other sundry travel costs supported by receipts.

**Hospitality/Working Session Expenses**

Date Expenses Incurred	Description/Rationale	Hospitality	Working Session	Total
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>				<b><u>\$ 2,499.20</u></b>

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

Total

CAD 48.30

Total Fare and Other Charges

CAD 544.16 ✓

**Positive identification required for airport check in**

**Notice:**

**QST # 1202807956TQ0001 GST # 866112535**

**\*\*Checked baggage dimensions can be within 158 total centimeters (62 total inches) and not weighing more than 23 kilograms (50 pounds). Baggage exceeding the size or weight allowance is subject to applicable oversized weight and size restrictions and fees.**

**Baggage fees are charged in Canadian (CAD) dollars; for flight departures outside Canada, baggage fees will be converted and charged in the local currency of the departure country. GST is charged on all itineraries that originate in Canada. Please see <http://www.westjet.com/en-ca/flight/fees> for more information.**

**Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.**

**Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.**

**Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)**

[Important Legal Notices](#)

P - card

WestJet ✓

**Baggage Allowance**

YYC to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters\*\*
- 2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters\*\*

YYJ to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 1. 40.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters\*\*
- 2. 60.00 CAD up to 50 pounds/23 kilograms and up to 45 linear inches/115 linear centimeters\*\*\*\*bag fees apply at each check in location

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

**Carry On Allowances**

YYC to YVR , YYJ to YYC - 1 Piece (WS - WESTJET) carry on hand baggage

**Carry On Charges**

YYC to YVR , YYJ to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

**Payment/Fare Details**

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Fare Calculation Line	YYC WS YVR185.00/-YYJ WS YYC184.00CAD369.00END
Fare	CAD 369.00
Taxes/Fees/Carrier-Imposed Charges	CAD 39.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES) CAD 21.11 XG8 (GOODS AND SERVICES TAX (GST)) CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) CAD 50.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) CAD 2.50 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 495.86

REVIEWED  
MAR 2 2023  
DC

PCard Holder Initial: CL  
PCard Run Date: Mar. 20/23

EC: \_\_\_\_\_ AO: \_\_\_\_\_

**Other Charges**

SEAT ASSIGNMENT # 8384402545490 (YYC-YVR / QTY 1)	CAD 46.00	
SEAT ASSIGNMENT # 8384402545490 (YYJ-YYC / QTY 1)		#520.55
Taxes	CAD 2.30	#23.61

P-card.



PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom STELMACK/CARA L PNR LXQESP Date 20FEB23 Time/Heure 6:19 PM

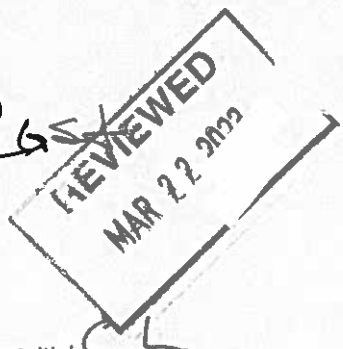
Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)	Total (CAD) STELMACK/CARA L
BAG FEE 8384402723152	\$40.00	2.00	42.00	\$40.00 \$2.00
	\$40.00	2.00	42.00	

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE CARA-LYNN STELMACK MASTERCARD XXXXXXXXXX; AUTH 063892

GST/TPS No.866112535 QST/TVQ No.1202807956



Handwritten calculations: \$40.00 + 2.00 = \$42.00



PCard Holder Initial:

PCard Run Date: Mar. 20/23

EC AO:

The Westin Bayshore Vancouver  
 1601 Bayshore Drive  
 Vancouver, BC V6G 2V4  
 Canada  
 Tel: 604-682-3377 Fax: 604-687-3102

# WESTIN®

HOTELS & RESORTS

Cara Lynn Stelmack  
 2460-801 6TH AVE SW  
 CALGARY, AB, T2P 3W2  
 Canada  
 3R4297 - 3RD ANNUAL VANCOUVER INTERNATI

Page Number : 1 Invoice Nbr : 1000297797  
 Guest Number : 2094735  
 Folio ID : B  
 Arrive Date : 21-FEB-23 14:36  
 Depart Date : 27-FEB-23 07:46  
 No. Of Guest : 2  
 Room Number : 1380  
 Marriott Bonvoy Number :

REVIEWED  
 MAR 14 2023

Tax ID : 815459532RT0001  
 The Westin Bay YVRWI FEB-27-2023 07:46 MFRAN152

Date	Reference	Description	Charges (CAD)	Credits (CAD)
21-FEB-23	RT1380	Room Chrg - GRP OTH	219.00	
21-FEB-23	RT1380	GST	12.59	
21-FEB-23	RT1380	Destination Marketing Fee	2.76	
21-FEB-23	RT1380	MRDT	6.66	
21-FEB-23	RT1380	PST	17.74	
21-FEB-23	RT1380	ME MRDT	5.54	
22-FEB-23	RT1380	Room Chrg - GRP OTH	219.00	
22-FEB-23	RT1380	GST	12.59	
22-FEB-23	RT1380	Destination Marketing Fee	2.76	
22-FEB-23	RT1380	MRDT	6.66	
22-FEB-23	RT1380	PST	17.74	
22-FEB-23	RT1380	ME MRDT	5.54	
23-FEB-23	RT1380	Room Chrg - GRP OTH	219.00	
23-FEB-23	RT1380	GST	12.59	
23-FEB-23	RT1380	Destination Marketing Fee	2.76	
23-FEB-23	RT1380	MRDT	6.66	
23-FEB-23	RT1380	PST	17.74	
23-FEB-23	RT1380	ME MRDT	5.54	
23-FEB-23	9324	T&CO	12.62	
23-FEB-23	15:13:33	7776 0:01	1.49	
23-FEB-23	15:13:33	Telephone GST	0.07	
27-FEB-23	VI			

#264.29 room

#264.29 room

#264.29 room

#14.18 telephos

-807.05 ✓

\*\*\*For Authorization Purpose Only\*\*\*

Date	Time	Code	Authorized
27-FEB-23	07:46	092846	807.05

\*\* Total

807.05

-807.05

I agree that I am personally liable for the payment of the foregoing statement and if the person, company, or association indicated by me as being responsible for payment of the same does not do so, that my liability is not waived.

Continued on the next page

#755.10  
 #14.11  
 #37.84  
 #807.05 ✓

The Westin Bayshore Vancouver  
1601 Bayshore Drive  
Vancouver, BC V6G 2V4  
Canada  
Tel: 604-682-3377 Fax: 604-687-3102

# WESTIN<sup>®</sup>

## HOTELS & RESORTS

Cara Lynn Stelmack  
2460-801 6TH AVE SW  
CALGARY, AB, T2P 3W2  
Canada  
3R4297 - 3RD ANNUAL VANCOUVER INTERNATI

Page Number : 2 Invoice Nbr : 1000297797  
Guest Number : 2094735  
Folio ID : B  
Arrive Date : 21-FEB-23 14.36  
Depart Date : 27-FEB-23 07.46  
No. Of Guest : 2  
Room Number : 1380  
Marriott Bonvoy Number :

\*\*\* Balance 0.00

	Amount (CAD)
Room Revenue GST	0.00
Food and Beverage GST	0.00
Phone/Fax/Copy Services GST	0.07
Other Revenue GST	0.00
Total GST for your stay:	0.07

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at [westin.com](http://westin.com).

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

I agree that I am personally liable for the payment of the foregoing statement and if the person, company, or association indicated by me as being responsible for payment of the same does not do so, that my liability is not waived.

Bring the Westin experience home. Shop [WestinStore.com](http://WestinStore.com).

# Uber

February 21, 2020

## Thanks for tipping, Cara

We hope you enjoyed your ride this evening.

**Total** **CA\$39.82**

Fare **CA\$17.53**

<b>Subtotal</b>	<b>CA\$17.53</b>
Reservation Fee	CA\$6.00
Booking Fee	CA\$3.00
Pickup/Dropoff Surchage	CA\$2.00
Airport Recovery Surchage	CA\$4.00
TNC fee recovery surcharge	CA\$0.45
Tips	CA\$5.19
GST	CA\$1.65

### Payments

<b>Mastercard ***</b> 2/21/20 9:31 AM	<b>CA\$34.63</b>
<b>Mastercard ***</b> 2/21/20 2:44 PM	<b>CA\$5.19</b>

A temporary hold of CA\$34.63 was placed on your payment method on your bank statement shortly.

This is not a charge and will be removed. It should disappear from

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Ayman  
THD Llc on Uber

**UberX** 14.05 kilometers | 25 min

- 9:05 AM |
- 9:30 AM | 2600 Airport Rd NE, Calgary, AB T2E 6V5, CA

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

~~CA\$34.63~~  
~~CA\$5.19~~  
**CA\$39.82** ✓

~~#38.17~~  
~~#1.65~~  
~~#39.82~~

**REVIEWED**  
**MAR 14 2023**

----- TRANSACTION RECORD -----  
**MACTURES CABS 114**  
 1275 75TH AVE W  
 VANCOUVER BC

Feb 21, 2023 14:30:41  
 VISA \*\*\*\*\*

Purchase  
 Entry Chip (C)  
 Ref# 621 103052522410619  
 Auth#: 012492 Response 01-027  
 Order: MGO1677002439026  
 Username 1

Amount \$38.00  
 Tip \$6.00  
 Total \$44.00

A000000003 010 VISA CREDIT  
 TYR 0090008000 TSI E800  
 Approved  
 Important Retain this copy for your record

~~\$42.31~~  
~~\$1.69~~  
\$44.00

**Yellow cab of Victoria**  
 817 Fisgard St  
 VICTORIA, BC V8W 1R9  
 +1(250)381-2222

Cashier: Cab 7  
 Transaction 000980

Total CA\$60.70  
 Tip CA\$9.11  
 CREDIT CARD SALE CA\$69.81  
 VISA

Retain this copy for statement validation

28-Feb.-2023 2:43:51 p.m.  
 CA\$69.81 | Method: CONTACTLESS  
 VISA XXXXXXXXXXXX  
 Reference ID: 305900502105  
 Auth ID: 005289  
 MID: \*\*\*\*\*  
 AID: A0000000031010  
 AthNtwkNm: VISA  
 NO CARDHOLDER VERIFICATION

~~\$67.12~~  
~~\$2.69~~  
\$69.81



**CHECKER CABS**  
 316 MERIDIAN RD SE  
 CALGARY, AB T2A 1X2  
 4032999999  
<https://www.thecheckergroup.com>

Checker Cabs Calgary  
 Cashier: MOHAMMAD S.  
 Transaction 74100150

Total \$38.75  
 Tip \$5.81  
 CREDIT CARD SALE \$44.56  
 VISA

Retain this copy for statement validation

Station 1281  
 28-Feb.-2023 9:58:34p.m.  
 \$44.56 | Method: CONTACTLESS  
 VISA XXXXXXXXXXXX  
 Reference ID: 306000842071  
 Auth ID: 050408  
 MID: \*\*\*\*\*  
 AID: A0000000031010  
 AthNtwkNm: VISA  
 NO CARDHOLDER VERIFICATION  
 GST# 100936111

~~\$42.85~~  
~~\$1.71~~  
\$44.56

903  
 974  
 1150

REVIEWED  
 MAR 14 2023

REVIEWED  
 MAR 14 2023



# BOOK YOUR HOTEL



Customer Information		
Account	HAS #	1734646
	Name	Cara Stelmack

Booking #9758557		
<b>Monday, February 27, 2023</b>	<b>Invoice #7672083</b>	
<b>Flight #211/Twin Otter</b>	Air Transportation Charges	
<b>Departure:</b>	Sked 200 - (4) GO Lite	\$159.23
<b>09:00 Vancouver Harbour</b>	Taxes, Fees and Charges	
» Directions	All Skeds - Baggage - Checked Baggage Fee	\$0.00
<b>Arrival:</b>	Sked 200 - Carbon Offset	\$0.65
<b>09:35 Victoria Harbour</b>	Sked 200 - Fuel Surcharge	\$7.00
» Directions	Sked 200 - VIHFC Terminal Fee	\$10.85
<b>35 minutes</b>	Sked 200 - Victoria Terminal Fee	\$10.85
<b>KK - Confirmed</b>	+ Goods and Services Tax	\$9.42
<b>1 Passenger(s) - GoLite</b>	Billing	<del>\$188.58</del>
Cara Stelmack, Female	Taxes	<del>\$9.42</del>
<u>Add to Calendar</u>	<b>Grand Total</b>	<b>\$198.00</b>

REVIEWED  
MAR 14 2023

**goLITE Fare Conditions:**  
 - In terminal check-in is 30 minutes prior to departure time.  
 - Changes and cancellations up to 4 hrs prior to departure are allowed with \$35 change cancellation fee (subject to difference in fare value).  
 - Changes and cancellations within 4 hrs\* of departure are 100% non-refundable.  
 \*For flights departing on or before 11am, changes must be made before 5pm the day prior to departure to avoid the aforementioned fees.



Ms. Cara Stelmack

Calgary AB  
Canada

Company Name:  
Group Name:  
Group Code:  
A/R Number:  
Agent :

Room No. : A415  
Arrival : 02-27-23  
Departure : 02-28-23  
Folio No. :  
Conf. No. : 52758  
Cashier No. : 1  
Membership :  
Page No. : 1 of 1

**INFORMATION INVOICE**

Date	Description	Charges	Credits
02-27-23	Room Charge	219.00 ✓	
02-27-23	GST Room Tax	11.06	
02-27-23	PST Room Tax	17.70 ✓	
02-27-23	MRDT Tax	6.64 ✓	
02-27-23	DMF Fee	2.19 ✓	
02-27-23	Climate Contribution	1.25	
02-27-23	GST Tax	0.06	
02-28-23	Visa XXXXXXXXXX XX/XX		257.90
<b>Total Charges</b>		<b>257.90</b>	
<b>Total Credits</b>			<b>257.90</b> ✓
<b>Balance</b>			<b>0.00</b>

DMF Destination Marketing Fee 1% of the Room Rate  
MRDT Municipal Regional District Tax 3%  
GST 5%, PST 8%  
MRDT, GST and PST calculated on the Room Rate plus DMF  
Climate Contribution when applicable of \$1.25 + GST 5%  
PST 7% when applicable on Incidental Charges

Guest Signature \_\_\_\_\_

REVIEWED  
MAR 14 2023

\$ 245.53  
\$ 11.12  
~~\$ 10.22~~  
\$ 257.90 ✓



SFESJA

Passenger  
Cara-lynn Stelmack

Travel Date / Time  
Mon 27 Mar, 2023 08:00

From  
**CALGARY - 205 9 AVE SE**

RED ARROW AB

To  
**EDMONTON - 10014 104 ST**

Arrival date/time: : Mon 27 Mar, 2023 11:40

Journee: Calgary - 205 9 Ave SE / Edmonton - 10014 104 St

**- STANDARD - ROUND TRIP**

GOA Info Privacy Calgary

Fare:	\$	73.57	CAD
Fees:	\$	10.96	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	4.23	CAD
Total:	\$	88.76	CAD
Payments:	Pay On Account		
SSR Codes:	BAGS-1		

**Section: Single 6A**  
**Row: 6     Seat: A**



SFESJA-2HGLEWKD  
Issued: Wed 15 Mar, 2023 15:02

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus/PWT or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket.

**IDENTIFICATION:** We require all passengers 18 and over to travel with Government Issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

**CHECK-IN:** Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure.

**PAYMENT TERMS:** DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip. GST# BN139981476

**LUGGAGE ALLOWANCE:** Please note that the luggage allowance per person included in your fare is 3 pieces including one carry-on bag and luggage stowed underneath the coach. Carry-on items include purses, backpacks, and laptop bags. Additional luggage is \$15 per piece up to a maximum of 6 pieces total. We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of stated maximum liability. For the full policy, please your carrier for details:

Red Arrow [www.redarrow.ca](http://www.redarrow.ca)  
Ebus [www.myebus.ca](http://www.myebus.ca)  
Thompson Valley Charters <https://tvcbus.ca/>

**CHANGE AND CANCELLATION POLICY:** If you wish to change time, change the date, or cancel for a full refund – you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee of \$25.00.

Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee of \$15.75.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative by phone:

Red Arrow: 1-800-232-1958  
Ebus and Partners: 1-877-769-3287

**NO SHOWS:** Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare.

We reserve the right to perform carry-on baggage checks at any time.

**ZERO TOLERANCE DRUG AND ALCOHOL POLICY:** For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service.

Thank you for traveling with us. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

Standard

Red Arrow/Ebus/PWT



M8GW4U

Passenger

Cara-lynn Stelmack

Travel Date / Time

Tue Mar 28, 2023 14:15

From

**EDMONTON - 10014 104 ST**

RED ARROW AB

To

**CALGARY - 205 9 AVE SE**

Arrival date/time: : Tue Mar 28, 2023 18:25

Journey: Edmonton - 10014 104 St / Calgary - 205 9 Ave SE

**- STANDARD - ROUND TRIP**

GOA Info Privacy Calgary

Fare:	\$	73.57	CAD
Fees:	\$	10.96	CAD
Other fees:	\$	0.00	CAD
Taxes:	\$	4.23	CAD
Total:	\$	88.76	CAD

**Section: Single 8A**

**Row: 8      Seat: A**



M8GW4U-8AVUW2H3  
Issued: Fri Mar 24, 2023 14:59

SSR Codes: BAGS-1

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus/PWT or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket.

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Standard

Red Arrow/Ebus/PWT

Caralynn Steimack  
 801 6 Ave Sw  
 Calgary AB T2P 3W2  
 Canada

MATRIX

Company Name :  
 Group Name :  
 Guest Name :

INFORMATION INVOICE  
 Room No. : 0404  
 Arrival : 03-27-23  
 Departure : 03-28-23  
 Page No. : 1 of 1  
 Folio No. :  
 Conf. No. :  
 Cashier No. : 283589424  
 Custom Ref. : 54

Date	Description
03-27-23	Room Revenue
03-27-23	Destination Marketing Fee
03-27-23	Room GST
03-27-23	Tourism Levy
03-28-23	Mastercard

Charges	Credits
161.10	
4.83	
8.30	
6.84	
	180.87

Trip to Edmonton

Total Charges 180.87  
 Total Credits 180.87

Balance \$172.57

8.32  
 \$180.87